



MESSAGE CENTER KIOSK Parts List

Model: 03-571-ALL
Add-On Suggestion Box



Before You Start . . .

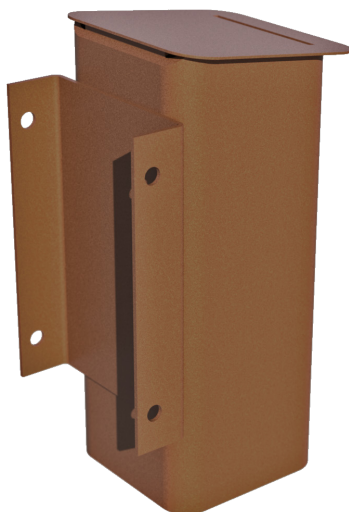
Please make sure you've received (from Rockart) items shown on Parts List, below. You will also need to provide the items listed at the bottom of this page to complete the installation successfully.

Parts List

Part No.	Qty.	Description
03-571-4, 03-571-5 or 03-571-6	1	Add-On 5 x 5 x 12h Lockable Suggestion Box w/ Slotted Lid and mounting bracket for installation onto any existing 4x4, 5x5 or 6x6 vertical post; includes tamper-resistant hardware (i.e., 03-571-4 has a 4" wide mounting bracket; 03-571-5 has a 5" wide bracket... etc.)
03-922	1	Tamper-Resistant Mounting Hardware kit, 3/8" Steel Jumbo Head, LONG GRIP Drive Rivets (Pack of 4)



Front View



Back View
(showing Mounting bracket)



03-922
4 Jumbo Head Drive Rivets
(Pack of 4)

Additional (User-Supplied) Items Necessary for Installation

- 1) Full-sized Claw or Ball-Peen Hammer
- 2) Adjustable "C" Clamp that opens up to at least 12" wide and 6" deep
- 3) 2 Full-size thick Paper Towel Sheets folded in half 4 times (used as padding)
- 4) Power Drill with 1/2" Chuck
- 5) 7/16" Drill Bit

Part Drawings are not to scale.



MESSAGE CENTER KIOSK Installation Guide

Model: **03-571-ALL**
Add-On Suggestion Box



Add-On Suggestion Box Installation

- 1 SELECT** a vertical post matching the width of the mounting bracket
The width of the mounting bracket and vertical post must match.
- 2 OPEN** the jaws of the “C” clamp wide enough to fit around the vertical post and the Suggestion Box.
- 3 LIFT & HOLD** the Suggestion Box up to the post (at the desired height) so that the mounting bracket wraps around the vertical post.
- 4 SECURE** the Suggestion Box to the post by tightening the “C” clamp around them. (See Figure 1) Be sure to **INSERT** a folded paper towel sheet (user-supplied) between the clamp and painted surfaces.
- 5** Use the 7/16” bit to **DRILL** 4 holes in the vertical post (using the mounting bracket as a drill guide).
- 6** Starting with the topmost holes first, **INSERT** the unpainted, silver end of a drive rivet (from 03-922) into a hole. **PUSH** until the head is flush with the outer surface of the mounting bracket (Similar to Figure 2A).
- 7** Taking careful aim, **STRIKE** the top of the rivet pin as squarely as possible with the flat side of a hammer, driving it flush with the rivet head. **A rivet is fully installed when it looks like Figure 2B.**
You may need to strike the pin 3-5 times. Just try to keep the direction and force of the impact consistent. Repeat until all 4 rivets are installed.

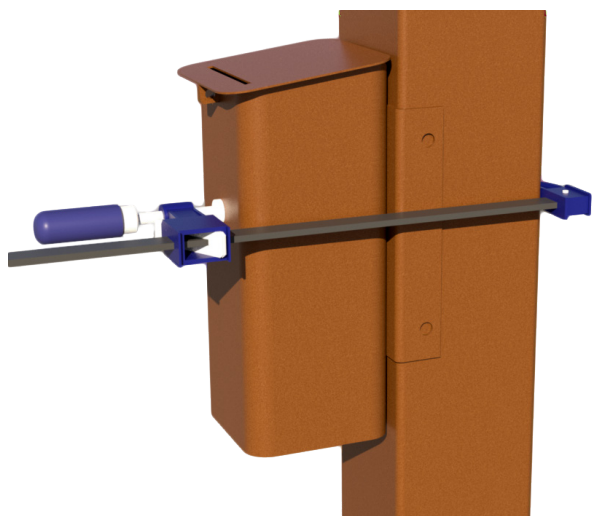


Figure 1



Figure 2A



Figure 2B



Side view of a fully installed drive rivet.